

Dear Parents/Carers

## Re: Reopening of School Monday 29th June to Friday 24th July

I hope you had a good weekend.

The final four weeks of the summer term are an opportunity for students to re-engage with school before the holidays. We have put together a programme that will allow students to attend a weekly session in school that will focus on activities which support their health and well-being, develop their readiness for learning and begin to reintroduce in-school learning. The work they do during the face-to-face sessions will complement the work being completed at home.

We are now in a position to share our plans for our reopening on Monday 29th June:

### Structure

- We will invite a Year Group in each day for a 3  $\frac{1}{4}$  hour session:

**Year 7:** Monday; **Year 8:** Tuesday; **Year 9:** Wednesday; **Year 10:** Thursday; **Year 12:** Friday

- Arrival, lesson times, break times and departure times will be staggered according to Houses for **Year 7 to Year 10:**

**Caradog:** 0830-1145; **Glyndwr:** 0900-1215; **Hywel Dda:** 0930-1245; **Llywelyn:** 1000-1315

- Each form will be divided into 3 **bubble groups** to minimise social interaction e.g. 7C1A, 7C1B, 7C1C.
- Students won't have the same teacher for face-to-face sessions that they have had all year.
- All groups will have face-to-face time for 3 one hour lessons per session; this will include one tutor lesson and two subject lessons.
- Over the four weeks, students will have contact time with most subjects.
- All groups will have a staggered 15 minute break supervised by a duty member of staff.
- Work will continue to be set online over the four weeks in two fortnightly blocks for the remaining four days per week that students are not in school.
- There will be **no school uniform rules in place**. We understand that some students may have grown out of uniform items and you probably do not want to have to purchase new items just to return to school for these four weeks.
- Students need to bring a bag containing their books for the lessons that day, equipment, a

filled water bottle and snacks for break.

- The school cafeterias will not be open and packed lunches will not be needed as students will not be staying for lunch.
- Students should wear sensible clothing that is comfortable for school and appropriate for lessons.
- Students will be asked to arrive on time (not too early) and go straight home after they have left the premises.
- Students **must** arrive and leave from the gates as indicated in the timetable below. This will stop congestion and aid social distancing. They will be directed to meet a member of staff who will ensure they continue to adhere to social distancing and arrive at their allocated classroom.
- Students should not come into school if unwell or show symptoms of Covid 19. If symptoms display throughout the day, students will be sent home.

### Timetable Year 7 to Year 10

	Monday	Tuesday	Wednesday	Thursday
<b>0830-1145</b>	7C1 (East Gate) 7C2 (West Gate)	8C1 (East Gate) 8C2 (West Gate)	9C1 (East Gate) 9C2 (West Gate)	10C1 (East Gate) 10C2 (West Gate)
<b>0900-1215</b>	7G1 (East Gate) 7G2 (West Gate)	8G1 (East Gate) 8G2 (West Gate)	9G1 (East Gate) 9G2 (West Gate)	10G1 (East Gate) 10G2 (West Gate)
<b>0930-1245</b>	7H1 (East Gate) 7H2 (West Gate)	8H1 (East Gate) 8H2 (West Gate)	9H1 (East Gate) 9H2 (West Gate)	10H1 (East Gate) 10H2 (West Gate)
<b>1000-1315</b>	7L1 (East Gate) 7L2 (West Gate)	8L1 (East Gate) 8L2 (West Gate)	9L1 (East Gate) 9L2 (West Gate)	10L1 (East Gate) 10L2 (West Gate)

### Timetable for Year 12

- Year 12 students will be invited into school on Friday mornings for a 2 ½ hour session.
- There will be no more than 9 students in each class.
- One subject will be taught for the whole of the morning session in one classroom to ensure there is no movement or mixing of students between classes.
- Each week, students will also receive a tutorial.
- Students will receive one face-to-face session per subject over the four weeks.
- Year 12 students will be expected to follow the same social distancing rules as the younger students.
- There will be staggered start and end times which will relate to the subject session within the option block, e.g. Maths 0830, History 0900
- An example timetable is shown below (exact timetable will follow).

	Week 1	Week 2	Week 3	Week 4
0830-1300	Option A Subjects	Option B Subjects	Option C Subjects	Option D Subjects

- As we do not have enough Friday mornings to cover all the option blocks, we also intend running a two hour face-to-face session (1330-1530) on a Wednesday afternoon from Week 2 to Week 4 for subjects in Option E. More information on this will follow.

### Streamed or Recorded Lessons

We plan on exploring the use of streamed or recorded lessons for students in Year 9 and Year 10 in addition to the face-to-face sessions. These will take place on days when the students are not in school. We are in the process of finalising these details.

### Health and Safety

I am sure you accept that the risk of catching the virus in school can not be completely eradicated. We can, however, ensure that we can minimise the risk by following clear health and safety advice issued by the local authority and follow Welsh Government guidance.

The measures we have taken are as follows:

- There will be no more than a quarter of the school present at one time.
- Staggered starts to the day and two different entry points in school will ensure limited numbers arriving and leaving the building at the same time.
- Classes will be limited to 9 students.
- Students will be sat at desks two metres apart from the nearest student.
- Where possible windows will be left open in the classroom
- Students will stay in the same classroom for the 3-hour session.
- Students will use the same desk for the four weeks.
- Subject teachers and tutor will rotate across each bubble to minimise movement and contact.
- Students will take a supervised break outside for 15 minutes; they will not be allowed to mix with other bubbles and must stay 2 metres apart.
- Year 7 to Year 10 students will remain in the same bubbles of 9 and will not mix with other students for the duration of the four week period.
- The school will operate a one-way system in the corridors .
- 2-metre social distancing marks will be added to the floor as well as signage to remind students of the rules.
- Hand sanitizer will be in every room and at all entrance and exit points; students will be directed to use it.
- A limited number of rooms will be used.
- Students will not be allowed to share equipment.

- Students will be asked to wipe down desks and computers after each session.
- Classes will receive a focused clean after they have been vacated ready for use the next day.
- We ask that students' clothes are washed at home following their session at school.
- Toilets will be cleaned regularly..
- Cleaners will disinfect and wipe down services regularly.
- We will promote "Catch it! Bin it! Kill it!" message.
- High traffic areas, such as corridors and entrances and exits, will be frequently cleaned throughout the day.
- **The site will be closed to parents and other visitors during this period.**

## Behaviour

We have high expectations of our students' behaviour in normal circumstances. In these unprecedented times, the behaviour of our students is essential in protecting the health and safety of everyone in our school community. Therefore, we will expect all our students to be sensible, independent and follow the new rules that are in place. If any student intentionally breaks the social distance rules, they will be sent home and will not return to school for the remaining weekly sessions. Poor behaviour will not be tolerated.

## Year 11 Students

We have been in regular contact with our Year 11 students over the past weeks and supported them in a number of different ways:

- Individual form tutor emails
- Progress leader emails and phone calls
- Regular email updates
- Careers information
- Destination information
- Post 16 bridging units
- Information about virtual college open days
- Updates about Prom

Further details will be sent to Year 11 students in the coming weeks providing information about Post-16 provision and enrolment arrangements..

If a Year 11 student would like to speak to or have virtual face-to-face time with a member of staff, they are welcome to contact Mr King who will arrange this.

## Parent Forum

I am very keen to hear your views on the approach we have taken over the last few months to online learning and our plans on reopening as well as share ideas about blended learning from September. On **Monday 22nd June 1600-1700**, I will be holding my first virtual forum with parents.

This will be an opportunity to meet with some parents and listen to a cross-section of opinions on our current school situation. If you would like to attend this session using TEAMS, please register your interest at [parentforum@stjuliansschool.co.uk](mailto:parentforum@stjuliansschool.co.uk) by Thursday 18th June 1200. Places will be limited.

### **Staff Training**

On Wednesday 17th June, staff will be taking part in training sessions to plan for the return to school. They will not be available to respond to queries on this day.

### **Communication**

If you have a specific query about your child, please contact your child's progress leader. If you have a general enquiry, then email the school on [info@stjuliansschool.co.uk](mailto:info@stjuliansschool.co.uk)

When we return to school on Monday 29th June, phone lines (01633 224490) will reopen Monday-Friday 0800-1400.

### **And finally ...**

The indications are that blended learning will definitely be in place in September and we are still unsure how long it will be before we fully reopen every day for every child. The final four weeks of this term will allow us to explore how we can operate blended learning effectively in the autumn term as well as ensuring that we continue to adhere to the national social distancing measures.

I am confident that we can all work together during these difficult times with the best interests of your children at the forefront of every decision we make.

Stay safe.

Yours faithfully



Mr. D. Curtis  
Headteacher/Pennaeth